DANBY TOWNSHIP IONIA COUNTY, MICHIGAN

REPORT ON FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2007

Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.										
Local Unit of Government Type						Local Unit Name			County	
	Count	•	□City	⊠Twp	□Village	□Other	Danby Tow	Danby Township		Ionia
	al Yea		2007		Opinion Date	007		Date Audit Report Sub		
			2007		June 28, 2	007		September 8, 2	:007	
-		that								
			=		licensed to pr		-			
					erial, "no" resp ments and reco			sed in the financial sta	itements, includ	ling the notes, or in the
	YES	2	Check ea	ich applic	able box belo	w. (See i	nstructions for	further detail.)		
1.	×		All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.							
2.	×							nit's unreserved fund odget for expenditure		tricted net assets
3.	X		The local	unit is in d	compliance wit	h the Unif	orm Chart of A	ccounts issued by the	Department of	Treasury.
4.	×		The local	unit has a	dopted a budg	et for all r	required funds.			
5.	×		A public h	earing on	the budget wa	s held in	accordance wi	th State statute.		
6.	×						l Finance Act, t and Finance I		r the Emergenc	y Municipal Loan Act, or
7.	×		The local	unit has n	ot been delinq	uent in di	stributing tax re	evenues that were col	lected for anoth	er taxing unit.
8.	×		The local	unit only I	nolds deposits/	investmer	nts that comply	with statutory require	ements.	
9.	×		The local Audits of	unit has n Local Unit	o illegal or una s of Governme	authorized ent in Micl	l expenditures higan, as revise	that came to our atter ed (see Appendix H o	ntion as defined f Bulletin).	in the Bulletin for
10.	×		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.							
11.	X		The local	unit is free	e of repeated o	omments:	from previous	years.		
12.	×		The audit	opinion is	UNQUALIFIE	D.				
13.	×				omplied with G g principles (G		or GASB 34 as	modified by MCGAA	Statement #7 a	and other generally
14.	×		The board	d or counc	il approves all	invoices p	prior to paymer	nt as required by char	ter or statute.	
15	×		To our kn	owledge, I	bank reconcilia	ations that	were reviewed	d were performed time	ely.	
incli des	If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission. I, the undersigned, certify that this statement is complete and accurate in all respects.									
			losed the			Enclosed		d (enter a brief justification	 on)	
Fina	ancia	l Sta	tements			\boxtimes			_	
The	elette	er of (Comments	and Reco	mmendations	\boxtimes			_	_
Oth	er (D	escribe	=)							
Cert	fied P	ublic A	ccountant (Fi	rm Name)	-			Telephone Number		
			audette, C	PA, PC	· .			(231) 946-8930		
	et Addi							City		Zip
			field Aven Signature	ue			rinted Name	Traverse City		49686
K	מנות המנו	(1	611	R			rinted Name Barry E. Gauc	lette CPA	License Nu 11050	lindal,
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DANBY TOWNSHIP LIST OF ELECTED OFFICIALS MARCH 31, 2007

ELECTED OFFICIALS

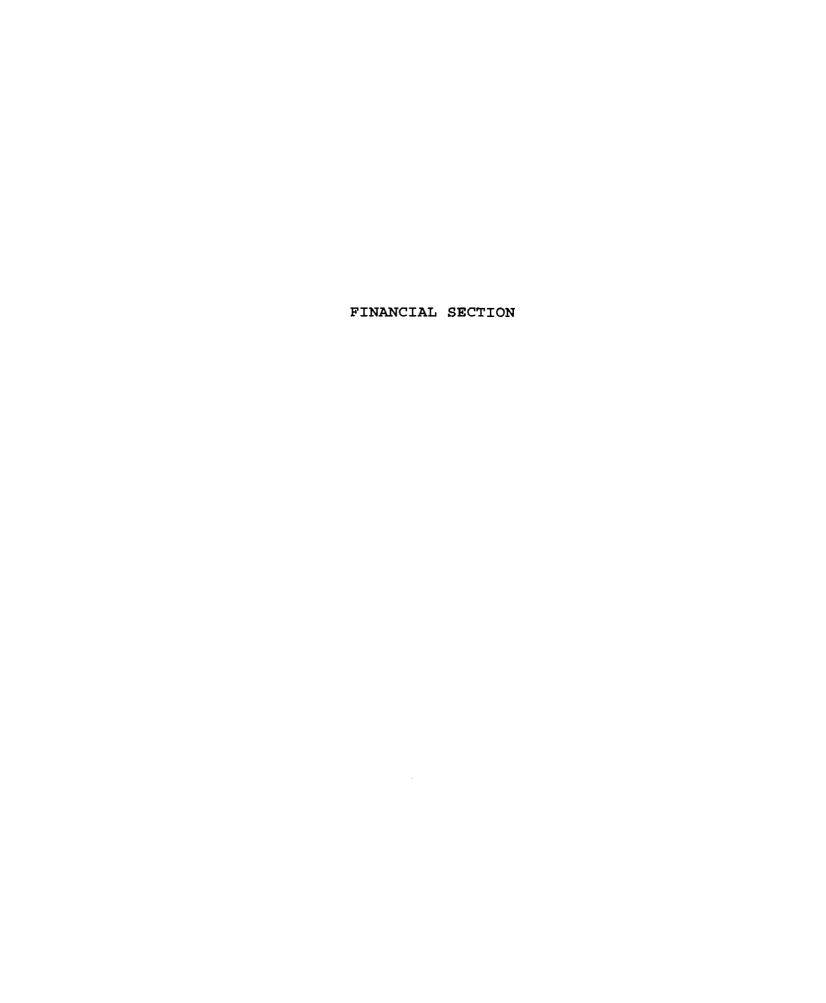
Richard Pohl Supervisor

Kristina K. Platte Clerk

Elizabeth C. Kolarik Treasurer

Gary Reisbig Trustee

William J. Nichols Trustee



Barry E. Gaudette, CPA, P.C.

731 South Garfield Avenue Traverse City, Michigan 49686 (231) 946-8930 Fax (231) 946-1377

INDEPENDENT AUDITORS' REPORT

Members of the Township Board Danby Township Ionia County, Michigan

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Danby Township, Ionia County, Michigan, as of and for the year ended March 31, 2007, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. My responsibility is to express opinions on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

The financial statements referred to above do not include the Management Discussion and Analysis, which is required supplementary information and should be included in order to conform with accounting principles generally accepted in the United States of America.

Danby Township Independent Auditors' Report Page Two

In my opinion, except for the effects on the financial statements of the omission described in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Danby Township, Ionia County, Michigan, as of March 31, 2007, and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Danby Township's, Ionia County, Michigan's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

June 28, 2007

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BASIC FINANCIAL STATEMENTS

Danby Township Statement of Net Assets March 31, 2007

ASSETS	Governmental <u>Activities</u>
Cash and cash equivalents Investments Receivables Prepaid insurance Due from other funds Capital assets (net of accumulated depreciation):	\$ 559,633 223,600 24,206 6,628 20,908
Land and improvements Buildings and improvements Machinery and equipment Office equipment	96,749 107,570 7,099 4,745
Total assets	1,051,138
LIABILITIES Accounts payable and other current liabilities Total liabilities	7,130
	7,130
NET ASSETS Invested in capital assets, net of related debt Unrestricted	216,163 <u>827,845</u>
Total net assets	<u>\$1,044,008</u>

Danby Township Statement of Activities For the Year Ended March 31, 2007

		Program Revenues				
Functions		Charges for	Operating Grants and	Capital Grants and		
<u>/Programs</u>	Expenses	<u>Services</u>	Contributions	Contributions		
Governmental			· · · · · · · · · · · · · · · · · · ·			
activities:						
Legislative	\$ 50,614	: \$	\$	\$		
General						
Government	121,512	5,282	3,823			
Public safety	51,472					
Public works	47,287	6,852	4,018			
Health & welfare Community/ economic	39,029	14,564				
development	36,900)				
Other	<u>12,745</u>	<u> </u>				
Total governmental activities	4350 550	26,698) Č 7 041	ė		
accivities	<u> </u>	2 20,090	\$ <u>7,841</u>	2		

General revenues:

Property taxes & administrative fees Licenses & permits State revenue sharing Interest earnings Rentals Other

Total general revenues

Change in net assets

Net assets - beginning

Net assets - ending

Net(Expense) Revenue and Changes in Net Assets

Governmental <u>Activities</u>

- \$(50,614)
 - (112,407)
 - (51,472)
 - (36,417)
 - (24,465)
- (36,900)
- <u>(12,745</u>)
- (325,020)
 - 125,675
 - 12,399
 - 183,951
 - 25,447
 - 300
 - 1,610
- 349,382
 - 24,362
- <u>1,019,646</u>
- \$1,044,008

Danby Township Balance Sheet Governmental Funds March 31, 2007

	General	Fire	Public Improvement	Improvement Revolving
ASSETS Cash and cash				
equivalents Investments	\$ 145,153	\$ 12,652 12,338	\$ 174,278	\$ 139,584 104,085
Receivables: Taxes Ambulance	4,633 19,573			
Prepaid insurance Due from other	6,628			
funds	<u>20,908</u>			
Total assets	<u>\$ 196,895</u>	<u>\$ 24,990</u>	<u>\$ 174,278</u>	<u>\$ 243,669</u>
LIABILITIES AND FUND BALANCES Liabilities:				
Accounts payable	\$ 7,130	\$	\$	\$
Total liabilities	<u>7,130</u>			
Fund balances: Unreserved, reported in:				
General fund Special	189,765			
revenue funds		<u>24,990</u>	<u>174,278</u>	<u>243,669</u>
Total fund balances	<u>189,765</u>	24,990	<u> 174,278</u>	243,669
Total Liabilities and Fund Balances	<u>\$ 196,895</u>	<u>\$ 24,990</u>	<u>\$ 174,278</u>	<u>\$ 243,669</u>

_	Road & Bridge	Other Governmental Funds	Total Governmental <u>Funds</u>
\$	84,443 107,177	\$ 3,523	\$ 559,633 223,600
			4,633 19,573 6,628
			<u>20,908</u>
<u>\$</u>	191,620	\$ 3,523	<u>\$ 834,975</u>
\$		\$	\$ 7,130
_			7,130
			189,765
	191,620	3,523	638,080
	191,620	3,523	<u>827,845</u>
<u>\$</u>	191,620	<u>\$ 3,523</u>	<u>\$ 834,975</u>

Danby Township Reconciliation of the Governmental Funds Balance Sheet With the Statement of Net Assets March 31, 2007

Amounts reported for governmental activities in the statement of net assets are different because:

Total Fund Balance - Governmental Funds

\$ 827,845

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds:

Cost of capital assets
Accumulated depreciation

373,607 (<u>157,444</u>)

Total Net Assets - Governmental Activities

\$ 1,044,008

Danby Township Statement of Revenues, Expenditures, and Changes In Fund Balance

Governmental Funds

For the Year Ended March 31, 2007

	General	Fire	Public Improvement	Improvement Revolving
REVENUES				-
Taxes & adm. fees	\$ 82,202	\$ 43,473	\$	\$
Licenses & permits	12,399			
State aid	191,792			
Charges for services	19,846			
Interest earnings	2,722	1,295	6,321	7,773
Rents	300		·	•
Other:				
Special assessment	5,447			
Miscellaneous	1,610			
Total revenues	316,318	44,768	6,321	<u>7,773</u>
EXPENDITURES				
Current:				
Legislative	50,614			
General government				
Public safety		47 465		
Public works	3,000	47,465		
Health & welfare	45,750			
	39,029			
Community/economic				
development	36,900			
Other	12,745			
Total				
expenditures	295,260	17 165		
capenareares	223,200	<u>47,465</u>		
Excess(deficiency) of revenues over(under) expenditures	21,058	(2,697)	6,321	7,773
OTHER FINANCING				
SOURCES (USES)				
Transfers in(out)	20,000			(00 000)
Transfers In(Out)	20,000			<u>(20,000</u>)
Net changes in fund balances	41,058	(2,697)	6,321	(12,227)
Don't believe				
Fund balances- beginning	140 707	27 687	167 057	055 005
beginning	140,707	27,687	<u>167,957</u>	<u>255,896</u>
Fund balances- ending	<u>\$ 189,765</u>	<u>\$ 24,990</u>	<u>\$ 174,278</u>	<u>\$ 243,669</u>
See	notes to f	financial	statements	
500		- LIIGII CI QI	Duccinciics	

Road & Bridge	Gover	ther mental inds	Total Governmental Funds		
\$	\$		\$	125,675 12,399 191,792 19,846	
7,290		46		25,447 300	
		1,405		6,852 1,610	
7,290		1,451		383,921	
		1,537		50,614 107,222 50,465 47,287 39,029	
				12,745	
		1,537		344,262	
7,290	(86)		39,659	
7,290	(86)		39,659	
184,330		3,609		788,186	
<u>\$191,620</u>	\$	3,523	<u>\$</u>	827,845	

Danby Township

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds To the Statement of Activities For the Year Ended March 31, 2007

Amounts reported for governmental activities in the statement of activities are different because:

Total net change in fund balances - total governmental funds

\$ 39,659

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

(15,297)

Change in net assets of governmental activities

\$ 24,362

Danby Township General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual For the Year Ended March 31, 2007

	Budgeted	l Amounts		Variance with Final Budget Positive (Negative)	
	Original	Fina1	Actual Amounts		
REVENUES					
Property taxes and					
related fees	\$ 72,000	\$ 72,000	\$ 82,202	\$ 10,202	
Licenses & permits	4,200	4,200	12,399	8,199	
Intergovernmental revenue from state: State revenue					
sharing	140,000	140,000	183,951	43,951	
Metro Act	,	,	4,018	4,018	
SET	3,000	3,000	3,823	823	
Charges for services	22,000	22,000	19,846	(2,154)	
Interest earnings	1,500	1,500	2,722	1,222	
Rents	280	280	300	20	
Other revenue:	Г 000	Г 000	F 445	4.45	
Special assessment Cemetery lot sales	5,000 2,000	5,000 2,000	5,447	447 (2,000)	
Miscellaneous	2,500	<u>2,000</u>	1,610	(2,000)	
nii boolii anoodb	2,500	2,500	1,010	<u>\ 850</u> /	
Total revenues	<u>252,480</u>	252,480	316,318	<u>63,838</u>	
EXPENDITURES					
Current:					
Legislative:					
Township board	<u>45,360</u>	45,360	<u>50,614</u>	<u>(5,254</u>)	
General government:					
Supervisor	15,110	15,110	14,044	1,066	
Elections	6,350	6,350	5,416	934	
Assessor	18,100	18,100	15,122	2,978	
Clerk	23,019	23,019	20,928	2,091	
Board of review	2,150	2,150	1,379	771	
Treasurer Building & grounds	25,919 13,000	25,919	24,496	1,423	
Cemetery	23,835	13,000 23,835	6,561 19,276	6,439 6,559	
				<u> </u>	
Total general					
government	127,483	127,483	107,222	<u>20,261</u>	

Danby Township General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual For the Year Ended March 31, 2007 (Continued)

				Variance with Final		
	<u>Budgeted</u>	Amounts		Budget		
	Original Final		Actual Amounts	Positive (Negative)		
<pre>CONTINUED): Current: Public safety: Police</pre>			2 000	/ 2 000)		
POLICE			3,000	(3,000)		
Public works: Dust control Centerline bridge Kent street bridge	35,000 15,000 15,000	35,000 15,000 15,000	23,982	11,018 15,000 15,000		
Road maintenance	55,000	55,000	16,374	38,626		
Drain at large	5,000	5, <u>000</u>	<u>5,394</u>	_(394)		
Total public works	125,000	125,000	45 , 750	<u>79,250</u>		
Health & Welfare: PAMA Ambulance	150 41,496	150 41,496	135 38,894	15 2,602		
Total health & welfare	41,646	41,646	39,029	2,617		
Community/Economic development: Planning						
commission Zoning	7,200	7,200	23,739	(16,539)		
administrator Zoning board	15,200	15,200	12,898	2,302		
of appeals	1,250	1,250	263	987		
Total community/ economic						
development	<u>23,650</u>	23,650	<u>36,900</u>	(13,250)		
Other: Pension	11,900	11,900	<u>12,745</u>	_(845)		
				 -		

Danby Township General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual For the Year Ended March 31, 2007 (Continued)

				Variance with Final	
	_Budgeted	Amounts	Actual	Budget	
	Original	Final		Positive <u>(Neqative)</u>	
Total expenditures	<u>375,039</u>	375,039	295,260	79,779	
Excess(deficiency) of revenues over (under) over expenditures	<u>(122,559</u>)	<u>(122,559</u>)	21,058	<u> 143,617</u>	
OTHER FINANCING SOURCES (USES) Transfer in	55,000	55,000	20,000	(35,000)	
Total other financing sources (uses)	55,000	55,000	20,000	(35,000)	
Net changes in fund balances	(67,559)	(67,559)	41,058	108,617	
Fund balances- beginning	<u>67,559</u>	67,559	148,707	81,148	
Fund balances- ending	\$	\$	<u>\$189,765</u>	<u>\$ 189,765</u>	

Danby Township Combined Statement of Fiduciary Net Assets Fiduciary Funds March 31, 2007

	Non-	Expendab: Trust Fund		Agency Fund
ASSETS Cash and cash equivalents Investments-CD's	\$	14,028 19,818	\$	20,908
Total assets		33,846		20,908
LIABILITIES Due to other funds				20,908
NET ASSETS Held in trust for other purposes	<u>\$</u>	33,846	<u>\$</u>	

Danby Township Combined Statement of Changes in Fiduciary Net Assets Fiduciary Funds For the Year Ended March 31, 2007

	Non-Expendable Trust <u>Fund</u>	Agency Fund
ADDITIONS Property tax collections, special assessments and fees Charges for services Interest earnings	\$ 41 1,015	\$2,133,488
Total additions	1,056	2,133,737
Payments to other funds Payments to other governmental units		127,080 2,006,657
Total deductions		2,133,737
Changes in net assets	1,056	
Net assets - beginning	32,790	
Net assets - ending	<u>\$ 33,846</u>	\$

Danby Township Combined Statement of Cash Flows All Non-Expendable Trust Funds For The Year Ended March 31, 2007

	Fiduciary Fund <u>Types</u>	
	Non-Expendable <u>Trust</u>	
CASH FLOWS FROM OPERATING ACTIVITIES Charges for services Payments	\$ 41	
Cash provided by operating activities	41	
CASH FLOWS FROM INVESTING ACTIVITIES Interest on cash equivalents	1,015	
Cash provided by investing activities	1,015	
Increase in cash and cash equivalents	1,056	
Cash and cash equivalents, beginning	32,790	
Cash and cash equivalents, ending	<u>\$ 33,846</u>	

Danby Township Notes to the Financial Statements March 31, 2007

I. Summary of significant accounting policies

The financial statements of the Danby Township (the Township) have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

A. Reporting entity

The Township is governed by an elected five-member board. The accompanying financial statements present the Township's operations for which the government is considered to be financially accountable. The Township has no component units and is not responsible for any jointly governed organizations.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Township. For the most part, the effect of the interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The Township does not have any business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from the goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns

in the fund financial statements.

C. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provided have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgements, are recorded only when a payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

The Township property tax is levied each December 1st on the taxable valuation of property (as defined by State statutes) located in the Township as of the preceding December 31st. Real property taxes not collected as of March 1st are turned over to Ionia County, which advances the Township 100% for the delinquent taxes.

The 2006 taxable valuation of real and personal property of the Township totaled \$76,603,786, on which ad valorem taxes levied consisted of .7891 mills for Township operating purposes and another .0700 mills for drain at large. These amounts are recognized in the General Fund as current tax revenue as well as administrative fees of \$21,811 to collect the taxes and

applicable interest.

The Township also levies .8000 mills for Township fire purposes in the Portland area and is reported in the Fire Fund. There is another 2.5000 mills levied for the Roxand area and 2.0000 mills for the Sunfield area that are collected and distributed to those fire districts.

The Township reports the following major governmental funds:

The general fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

The fire fund is a special revenue fund that accounts for the collection of a tax levy for the Portland area.

The *public improvement fund* is a special revenue fund that was created in 1980 to account for monies that are restricted for public improvements.

The improvement revolving fund is a special revenue fund that was created in 1984 to account for monies that are not restricted and can be used whenever they are needed. The fund cannot exceed five mills of SEV.

The road and bridge fund is a special revenue fund that was created in 1989 to account for monies for the maintenance, repair and improvements of roads and bridges in the Township.

Additionally, the government reports the following fund types:

The pearlbarr lighting and cemetery building funds are special revenue funds.

The Township reports the following fiduciary funds:

These funds are used to account for assets held in trust or as an agent for others. The Township has two fiduciary funds as follows:

Agency Fund

Agency funds are purely custodial in nature (assets equal liabilities) and thus, do not involve measurement of results of operations. The tax collection fund is an

agency fund.

Non-expendable Trust Funds

The measurement focus of the non-expendable trust funds should be accounted for on the accrual basis. The Township's cemetery perpetual care, Shuman-Rumfield, Wm. B. Shuman, Alice A. Fishbeck, D.F. Deatsman, Wm. J. Browne, and Benton Stiffler are non-expendable trust funds.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use unrestricted sources first, then unrestricted resources as they are needed.

D. Assets, liabilities, and net assets

1. Deposits and investments

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits, short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Township to invest in bonds and other direct and certain indirect obligations of the U.S. Treasury; certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, saving and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or Nation Credit Union Administration, respectively; in commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services and which mature not more than 270 days after the date of purchase. The Township is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

2. Short-term interfund receivables/payable

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet in the governmental fund financial statements.

3. Receivables and payables

All trade and property tax receivables are shown net of allowance for uncollectible amounts. Property taxes are levied on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

4. Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded a prepaid items in both government-wide and fund financial statements.

5. Capital assets

Capital assets, which include property, plant, and equipment are reported in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded as historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Property and equipment of the Township is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and improvements	40
Machinery and equipment	7
Office furniture and equipment	5

6. Compensated absences

The Township does not have a compensated absence policy.

7. Long-term obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.

In the fund financial statements, governmental fund types, recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. The Township does not have any long-term debt.

8. Fund balance

In the fund financial statements, governmental funds report the reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

9. Use of estimates

The process of preparing general purpose financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenditures. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

II. Stewardship, compliance, and accountability

A. Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

 The Supervisor submits to the Township Board a proposed budget for the fiscal year commencing on April 1. The operating budget includes proposed expenditures and the means of financing them. The level of control for the budgets is at the functional level as set forth in the combined statement of revenues, expenditures and changes in fund balances - budget and actual - GAAP basis - general funds.

- Public hearings are conducted to obtain taxpayer comments.
- 3. Prior to April 1, the budget is legally adopted by the Township Board as a resolution pursuant to the Uniform Budgeting and Accounting Act (P.A. 621 of 1978). The Act requires that the budget be amended prior to the end of the fiscal year when necessary to adjust appropriations if it appears that revenues and other financing sources will be less than anticipated or so that expenditures will not be in excess of original estimates. Expenditures shall not be made or incurred, unless authorized in the budget, or in excess of the amount appropriated.
- 4. The Supervisor is authorized to transfer budgeted amounts between major expenditure functions within any fund; however, these transfers and any revisions that alter the total expenditures of any fund must be approved by the Township Board.
- 5. Formal budgetary integration is employed as a management control device during the year for the general fund.
- 6. The budget as presented, has not been amended.
 Supplemental appropriations were made during the year with the last one approved prior to April 1st.

B. Excess of expenditures over appropriations

For the year ended March 31, 2007, expenditures exceeded appropriations in the activities of township board, police, drains at large, planning commission, pension (the legal level of budgetary control) of the general fund by \$5,254, \$3,000, \$394, \$16,539, and \$845, respectively. These overexpenditures were funded by the available fund balance in the general fund.

III. Detail Notes on Transaction Classes/Accounts

The following notes present detail information to support the amounts reported in the basic financial statements for its various assets, liabilities, equity, revenues, and expenditures/expenses.

A. Cash and Investments

Deposits

The Township's policies regarding deposits of cash are discussed in Note 1. The table presented below is designed to disclose the level of custody credit risk assumed by the Township based upon how its deposits were insured or secured with collateral at March 31, 2007. The categories of credit risk are defined as follows:

Category 1: Insured by FDIC or collateralized with securities held by the Township (or public trust) or by its agent in its name.

Category 2: Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the Township's name.

Category 3: Uninsured and uncollateralized; or collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Township's name; or collateralized with no written or approved collateral agreement.

	Custody Credit Risk				Total
	tal Bank alance	Category 1	Category 2	Category 3	Carrying <u>Value</u>
Demand					
deposits	\$ 106,397	\$106,397	\$	\$	\$ 28,166
Savings		<u>469,096</u>			566,403
Total	\$ <u>575,493</u>	<u>\$575,493</u>	\$	\$	\$594,569

A reconciliation of cash as shown on the statements of net assets follows:

Carrying amount of deposits	<u>\$ 594,569</u>
Cash and cash equivalents: Governmental funds Non-expendable trust fund Agency fund Checks written in excess of deposits	\$ 565,264 14,028 77,993 (62,716)
Total	\$ 594,569

Investments

The Township's policies and applicable laws regarding investments are discussed in Note 1. The table presented below is designed to disclose the level of market risk and custody credit risk assumed by the Township (or public trust) based upon whether the investments are insured or registered and upon who holds the security at March 31, 2007. The categories of credit risk are defined as follows:

Category 1: Insured or registered with securities held by the Township or its agent in the Township's name.

Category 2: Uninsured and unregistered with securities held by counterparty's trust department or agent in the Township's name.

Category 3: Uninsured and unregistered with securities held by the counterparty or by its trust department or agent but not in the Township's name.

	Cust	<u>ody Credit</u>	Risk		
	Category	Category	Category	Carrying	Fair
	1	2	3	_Amount	<u>Value</u>
Certificate					
of deposits	<u>\$263,236</u>	<u>\$</u>	<u>\$</u>	<u>\$263,236</u>	<u>\$263,236</u>

B. Receivables

Receivables as of year end for the government's general fund was \$4,633 for taxes due from the County and \$19,573 for ambulance fees.

C. Capital assets

Capital asset activity for the year ended March 31, 2007 was as follows:

	Beginning <u>Balance</u>	Increases	<u>Decreases</u>	Ending Balance
Governmental activities:		_		
Capital assets, not being depreciated:				
Land & improvements	<u>\$ 96,749</u>	\$	\$	\$ 96,749
Capital assets, being depreciated:				
Buildings &				
improvements	201,309			201,309
Machinery & equipment	41,838			41,838
Office equipment	<u>33,711</u>			33,711

	Beginning Balance	<u>Increases</u> <u>Decreases</u>	Ending Balance
Total capital assets being depreciated	276,858		276,858
Less accumulated depreciation for: Buildings & improvements Machinery & equipment Office equipment	(88,706) (28,762) (24,679)) (5,977)	(93,739) (34,739) <u>(28,966</u>)
Total accumulated depreciation	(142,147))_(15,297)	(157,444)
Total capital assets, being depreciated, net	134,711	_(15,297)	119,414
Governmental activities capital assets, net	<u>\$ 231,460</u>	<u>\$(15,297</u>) <u>\$</u>	<u>\$ 216,163</u>

Depreciation expense was charged to functions/programs of the government as follows:

Governmental activities: General government Public safety	\$ 14,290 1,007
Total depreciation expense- governmental activities	\$ 15.297

D. Interfund receivables, payables, and transfers

Interfund transfers:

	Transfer In:				
Transfer out:	General Fund	Public Improvement Fund	Improvement Revolving <u>Fun</u> d	Road & Bridge Fund	
Road & bridge fund Public improvement fund Improvement	\$	\$	\$	\$	
revolving fund General fund	\$20,000 ————	\$ 	\$ 	\$ 	
Total transfers out	<u>\$20,000</u>	\$	\$	\$	

The composition of interfund balances as of March 31, 2007, is as follows:

Due to/from other funds:

Receivable FundPayable FundAmountGeneralAgency fund\$ 20,908

IV. Other information

A. Risk management

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and employee injuries (workers compensation). The Township was unable to obtain general liability insurance at a cost it considered to be economically justifiable. The Township joined together with other governments and created a public entity risk pool currently operating as a common risk management and insurance program. The Township pays an annual premium to the pool for its general insurance coverage.

The Township has purchased commercial insurance for all other risks of loss. Settlements claims have not exceeded coverages for each of the past three fiscal years.

The pooling agreement allows for the pool to make additional assessments to make the pool self-sustaining. The Township is unable to provide an estimate of the amounts of additional assessments.

B. Pension plan

The Township paid \$12,745 during the fiscal year 2006/07 to Manufacturers' Life Insurance to fund a defined contribution pension plan for participants. This amount consists of contributions from both the Township and participants. Participant contributions are not required and voluntary non-deductible contributions are allowed.

The pension plan has:

- a) no minimum service requirements;
- b) all members of the Board are eligible and full time employees;
- c) the Township shall annually contribute 100 percent premiums or charges based on contributions of 20 percent of annual salary (minimum cost is \$300), and;
- d) immediate payoff is available.

Nonmajor Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Pearlbarr Lighting Fund - The Pearlbarr I Special Assessment District was established in 1993. A fee per lot is assessed for streetlights in the Pearlbarr I subdivision. \$56.00 per lot is spread. The Pearlbarr II Special Assessment District was established in 1997. A fee per lot is spread for streetlights in Pearlbarr II subdivision. \$30.01 per lot is spread.

Cemetery Building Fund - This fund collect monies to the purpose of cemetery building improvements.

Danby Township Combining Balance Sheet Nonmajor Governmental Funds March 31, 2007

	S	pecial Rev	enue
	Pearlbarr <u>Lighting</u>	No Pearlbarr Cemetery Gove Lighting Building	
ASSETS Cash and cash equivalents	<u>\$ 606</u>	<u>\$ 2,917</u>	<u>\$ 3,523</u>
Total assets	\$ 606	\$ 2,917	<u>\$ 3,523</u>
FUND BALANCES Unreserved, designated	<u>\$ 606</u>	\$ 2,917	<u>\$3,523</u>
Total fund balances	<u>\$ 606</u>	<u>\$ 2,917</u>	<u>\$ 3,523</u>

Danby Township Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended March 31, 2007

	Special Revenue						
REVENUES	Pearlbarr Lighting	Cemetery Building	Total Nonmajor Governmental Funds				
Interest earnings Special assessments	\$ 31 <u>1,405</u>	\$ 15 ———	\$ 46 1,405				
Total revenues	1,436	15	<u> 1,451</u>				
EXPENDITURES Current: General government Public works	(1,537)		<u>(1,537</u>)				
Total expenditures	<u>(1,537</u>)		_(1,537)				
Net change in fund balances	(101)	15	(86)				
Fund balances- beginning	707	2,902	3,609				
Fund balances- ending	<u>\$ 606</u>	<u>\$ 2,917</u>	<u>\$ 3,523</u>				

Non-Expendable Trust Funds

Cemetery Perpetual Care Fund - This fund was created in 1988. Fifteen percent of each lot sale is put into this fund for the future care of the cemetery.

Shuman Rumfield Trust Fund - \$19,000.00 was bequeathed to Danby Township by Clarinda Rumfield. The principal must stay intact. The interest is used for the care of the cemetery.

Other Non-Expendable Trust Funds

Wm. B. Shuman, Alice A. Fishbeck Estate, D.F. Deatsman, Wm. J. Browne Estate, and Benton Stiffler Trust Funds

Danby Township Combining Balance Sheet Non-Expendable Trust Funds March 31, 2007

	Non-Expendable Trust			Funds	
	Cemetery Perpetual Care	Shuman Rumfield	Wm. B. Shuman	Alice A. Fishbeck <u>Estate</u>	
ASSETS Cash and cash					
equivalents Investments-CD's	\$ 8,658 1,535	\$ 4,947 <u>17,000</u>	\$ 93 <u>272</u>	\$ 29 	
Total assets	\$ 10,193	<u>\$ 21,947</u>	<u>\$ 365</u>	<u>\$ 158</u>	
NET ASSETS Held in trust for					
other purposes	10,193	21,947	<u>365</u>	158	
Total net assets	<u>\$ 10,193</u>	\$ 21,947	<u>\$ 365</u>	<u>\$ 158</u>	

.F. tsman	Wm. J Brown Estat	ie B	enton <u>iffler</u>	Tot	als
\$ 123 338	\$ 9 27	91 \$ <u>72 _</u>	87 272		,028
\$ <u>461</u>	\$ 36	<u>53</u> <u>\$</u>	359	<u>\$ 33</u>	,846
461	36	<u> </u>	3 <u>59</u>	33	,846
\$ 461	<u>\$ 36</u>	<u> </u>	359	<u>\$ 33</u>	<u>,846</u>

Danby Township Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Non-Expendable Trust Funds For The Year Ended March 31, 2007

	Non-Expendable Trust Funds			
	Cemetery Perpetual Care	Shuman <u>Rumfield</u>	Wm. B. <u>Shuman</u>	Alice A. Fishbeck Estate
ADDITIONS Charges for services Interest earnings	s \$ 41 <u>306</u>	\$ 671	\$8	\$ 4
Total revenues	<u>347</u>	<u>671</u>	8	4
DEDUCTIONS Payments				
Total deductions				
Change in net assets	347	671	8	4
Net assets - beginning	9,846	21,276	357	<u> 154</u>
Net assets - ending	<u>\$10,193</u>	<u>\$ 21,947</u>	<u>\$ 365</u>	<u>\$ 158</u>

D.F. <u>Deatsman</u>	Wm. J. Browne <u>Estate</u>	Benton Stiffler	<u>Totals</u>
\$ 10	\$ 8	\$ 8	\$ 41
10	8	8	1,056
10	8	8	1,056
<u>451</u>	<u>355</u>	<u>351</u>	32,790
<u>\$ 461</u>	<u>\$ 363</u>	<u>\$ 359</u>	<u>\$ 33,846</u>

Danby Township Fire Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgeted Amounts Actumoriginal Final Amoun	Variance with Final Budget al Positive nts (Negative)
REVENUES		
Property taxes Interest earnings	\$ 43,610 \$ 43,610 \$ 43,6 250 250 1,5	•
Total revenues	43,860 43,860 44,	768 908
EXPENDITURES Public safety	<u>53,535</u> <u>53,535</u> <u>47,4</u>	<u>465</u> <u>6,070</u>
Total expenditures	53,535 53,535 47,4	465 6,070
Net change in fund balance	(9,675) (9,675) (2,6	697) 6,978
Fund balance - beginning		687 <u>27,687</u>
Fund balance - ending	<u>\$(9,675</u>) <u>\$(9,675</u>) <u>\$ 24,</u>	9 <u>90</u> <u>\$ 34,665</u>

Danby Township Public Improvement Fund Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgeted	i Amounts	_	Variance with Final Budget
	_Original	Final	Actual Amounts	Positive (Negative)
REVENUES Interest earnings	\$ 2,000	\$ 2,000	\$ 6,321	\$ 4,321
Total revenues	2,000	2,000	6,321	4,321
EXPENDITURES Public works				
Total expenditures				
Excess (deficiency) of revenues over (under) expenditures	2,000	2,000	6,321	4,321
OTHER FINANCING SOURCES(USES) Transfers in(out)	<u>(15,000</u>)	_(15,000))	<u> 15,000</u>
Net change in fund balance	(13,000)	(13,000)	6,321	19,321
Fund balance - beginning			167,957	167,957
Fund balance - ending	<u>\$(13,000</u>)	<u>\$(13,000</u>)	\$174,278	<u>\$187,278</u>

Danby Township Improvement Revolving Fund Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgeted	Amounts		Variance with Final Budget
	Original _	Final_	Actual Amounts	Positive (Negative)
REVENUES Interest earnings	\$ 2,500 \$	2,500	\$ 7,7 <u>73</u>	\$ 5,273
Total revenues	2,500	2,500	7,773	<u>5,273</u>
EXPENDITURES Capital outlay				
Excess (deficiency) of revenues over (under) expenditures	2,500	2,500	7,773	5,273
OTHER FINANCING SOURCES(USES) Transfers in(out)	(20,000)	<u>(20,000</u>)	(20,000)	
Net change in fund balance	(17,500)	(17,500)	(12,227)	5,273
Fund balance - beginning			<u>255,896</u>	255,896
Fund balance - ending	<u>\$(17,500</u>) <u>\$</u>	<u>(17,500</u>)	<u>\$243,669</u>	<u>\$261,169</u>

Danby Township Road and Bridge Fund Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgeted	Amounts		Variance with Final Budget
	Original		Actual Amounts	Positive (Negative)
REVENUES Interest earnings	\$ 2,000	\$ 2,000	\$ 7,290	5,290
Total revenues	2,000	2,000	7,290	5,290
EXPENDITURES Capital outlay				
Total expenditures		<u>_</u>		
Excess of revenues over expenditures	2,000	2,000	7,290	5,290
OTHER FINANCING SOURCES(USES) Transfers in(out)	_(_20,000)	<u>(20,000</u>)		20,000
Net change in fund balance	(18,000)	(18,000)	7,290	25,290
Fund balance - beginning			<u>184,330</u>	184,330
Fund balance - ending	<u>\$(18,000</u>)	<u>\$(</u> 18,000)	<u>\$191,620</u>	<u>\$ 209,620</u>

Danby Township Pearlbarr Lighting Fund Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgeted	l Amounts	Actual	Variance with Final Budget Positive
	<u>Original</u>	<u>Final</u>	Amounts	(Negative)
REVENUES	4			
Interest earnings Special assessments	\$ 698	\$ 698	\$ 31 1,405	\$ 31 707
Total revenues	698	<u>698</u>	1,436	73 <u>8</u>
EXPENDITURES Public works	698	698	<u>1,537</u>	(839)
Total expenditures	698	698	1,537	<u>(839</u>)
Net change in fund balance			(101)	(101)
Fund balance - beginning			707	<u>707</u>
Fund balance - ending	\$	<u>\$</u>	<u>\$ 606</u>	<u>\$ 606</u>

Danby Township Cemetery Building Fund Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended March 31, 2007

	Budgete	d Amounts		Variance with Final Budget
	<u>Original</u>	Final	Actual Amounts	Positive (Negative)
REVENUES Interest earnings	\$	<u>\$</u>	\$ 15	<u>\$ 15</u>
Total revenues			15	15
EXPENDITURES Capital outlay				
Total expenditures				
Excess (deficiency) of revenues over (under) expenditures			15	15
OTHER FINANCING SOURCES(USES) Transfers in Transfers (out)				
Total other financing sources (uses)				
Net change in fund balance			15	15
Fund balance - beginning			2,902	2,902
Fund balance - ending	<u>\$</u>	<u>\$</u>	<u>\$ 2,917</u>	<u>\$ 2,917</u>



Barry E. Gaudette, CPA, P.C.

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Members of the Township Board Danby Township Ionia County, Michigan

My examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances.

It was not necessary to make any comments or recommendations.

This letter supplements the information in the Financial Statements and Notes to Financial Statements. It is intended solely for the use of management, the Township Board, and the Michigan Department of Treasury and should not be used for any other purpose.

June 28, 2007

Bary & Landoth, (M. Pl